

Role of the Chief Officer

Note : These functions are in addition to the existing Director's roles and responsibilities

- Develop and deliver on the Councils Corporate Strategic Plan in the most effective and efficient manner.
- Report to the Executive on progress against the Corporate Strategic Plan on a regular basis.
- Ensure that the Executive's policies and strategies are implemented.
- Manage relations between Members and officers.
- Be accountable for the overall performance of the Council.
- Be the single point of contact for the Leader of the Council and opposition group Leaders for problems affecting the day-to-day operations of the Council.
- Manage, motivate and lead members of the Corporate Management Team.
- Chair Corporate Management Team meetings.
- Take a leadership role in establishing or developing the Councils culture and values.
- Ensure that there is a fit between strategy and culture, and the Council's processes and structure.